



DEMOCRATIC PARTY OF VIRGINIA
Delegate Selection Plan Press Kit
2016 Democratic National
Convention

Susan Swecker, Chair

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I. PRESS RELEASE

FOR IMMEDIATE RELEASE

Virginia Democrats Release Delegate Selection Press Kit for 2016 Democratic National Convention

RICHMOND -- Virginia Democrats announced today at the Central Committee meeting a series of steps to encourage full participation by all Democrats in the delegate selection process for next year's Democratic National Convention. The Democratic Party of Virginia will be implementing affirmative action programs with specific goals for representation from historically under-represented communities, focusing on encouraging participation from African-Americans, Americans with Disabilities, Asian Americans and Pacific Islanders, Hispanic/Latino Americans, members of the LGBT community, Native Americans, seniors and retirees, women, and youth.

"The presidential convention is a time to show the strength, unity and diversity of Virginia Democrats to the party and to the country," **said Susan Swecker, Chairwoman of the Democratic Party of Virginia.** "Our robust outreach effort will help ensure our delegation reflects that. The open delegate selection process will also help us attract and engage new Democratic voters. This is a wonderful opportunity to not only ensure success in next year's elections, but to permanently expand the party in Virginia."

Virginia will send 109 National Delegates and 8 Alternates to the Democratic National Convention. 14 Party Leaders and Elected Officials are automatically Delegates due to their status in the party. The Delegate Selection plan provides for a four-step process for the selection of the remaining 95 delegates and 8 alternates:

- A primary will be held on March 1, 2016 and the primary vote will be used to allocate delegates to the National Convention ("National Delegates") among the different Democratic candidates. Any voter can participate in the primary.
- Following the primary, on either April 16 or 18, 2016, cities and counties across the Commonwealth will hold caucuses that will select "State Delegates" to Congressional District Conventions and a State Convention. The State Delegates will also be allocated among the Democratic Candidates in proportion to the percentage of their vote in the primary. City and county committees will select dates and locations for caucuses.
- The Congressional District Conventions will be held May 2016. National Delegates for each Congressional District will be selected during these conventions. Congressional District Committees will select the dates and locations for caucuses.
- The state convention will be held on Saturday, June 18, 2016 in Richmond.

In the coming weeks, events and workshops will be held across the Commonwealth in every Congressional district to educate interested members of the public on the delegate selection process. Further details, as well as a press kit with a summary of pertinent rules, delegate district maps and materials designed to encourage participation, will be available on the Democratic Party of Virginia website.

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II. CONGRESSIONAL DISTRICT MAP AND DELEGATE APPORTIONMENT



Congressional District	Delegates			Alternates		
	Males	Females	Total	Males	Females	Total
#1	2	3	5	1	0	1
#2	3	2	5	0	1	1
#3	4	4	8	0	0	0
#4	3	3	6	0	0	0
#5	2	3	5	1	0	1
#6	2	2	4	1	0	1
#7	3	2	5	0	1	1
#8	4	4	8	0	0	0
#9	2	1	3	0	1	1
#10	3	3	6	0	0	0
#11	3	4	7	0	0	0
TOTAL	31	31	62	3	3	6

III. CONVENTION SUMMARY

“Philadelphia is the birthplace of American democracy, rich in history and tradition, and we could not be more thrilled to bring the 2016 Democratic National Convention to that great city to nominate the next President of the United States. This Convention is our opportunity to highlight what Democrats have accomplished through President Obama’s leadership and to share our vision for the future by nominating the 45th President of the United States.”

--Debbie Wasserman Schultz, Chair, Democratic National Committee

The 2016 Democratic National Convention will be held in Philadelphia, Pennsylvania from July 25-28, 2016. It is the official gathering where Democrats will select our nominee for President of the United States. In addition, Democrats adopt our party platform and showcase to the world the strength and unity of our party. The Convention marks the official transition from primary to general election.

Conventions have played an important role throughout American history; for example, in 2004, then-State Senator Barack Obama delivered a remarkable speech that instantly raised his national profile and helped pave the way for his landmark election as President.

Convention attendance is made up by delegates from all 50 states as well as US territories. Each delegation is assembled based on the results of statewide primaries or caucus and includes party activists, elected officials and committed Democrats. Instructions for the selection of Virginia’s delegation can be found in section IV of this press kit.

Convention highlights:

- Keynote addresses from party leaders and rising Democratic stars
- Party unity at both the state and national level
- Briefings, events and presentations for Virginia’s delegation and the general public
- Presidential nomination acceptance speech

III. DELEGATE SELECTION RULES SUMMARY

THE VIRGINIA DELEGATE SELECTION PROCESS

QUESTIONS & ANSWERS ON THE RULES

This document provides information regarding Virginia's Democratic National Convention Delegate Selection Process in a question and answer format. For additional information, including the Virginia Delegate Selection Plan and other materials, contact the Democratic Party of Virginia at 804-644-1966 (toll-free 1-800-322-1144) or go to: www.vademocrats.org

A. THE DEMOCRATIC NATIONAL CONVENTION

1. What does the Democratic National Convention do?

It nominates the Democratic Party's candidates for President and Vice President of the United States and adopts the Party's Platform.

2. When and where is the Democratic National Convention?

The Convention will be held in Philadelphia, Pennsylvania on July 25-28, 2016.

3. How many people will attend?

The National Convention will have approximately 4,513 Delegates and 319 Alternates.

4. How can I attend the convention?

You can be elected as a Delegate or Alternate, be selected to serve on a standing committee, or volunteer with the Democratic National Committee, the city Host Committee, a campaign, or another group.

5. How do I volunteer to work at the Convention?

The Philadelphia 2016 Convention Host Committee is seeking volunteers; you can contact them through <http://www.phldnc.com/help-make-history/>.

6. How does the Nomination Process work?

Rather than voters directly nominating a presidential candidate, votes are translated into delegates that are distributed according to the level of support the candidates receive. Each state receives a certain number of delegates according to a formula determined in advance of the convention. Those delegates are selected by rules formulated at the state level in keeping with national guidelines.

More than 85% of the delegates already “pledged” to candidates based on the voting in state primaries and caucuses, so the nominee could be known in advance. Once a candidate locks up a majority of the delegates, that candidate can receive the party nomination.

7. What is the National Platform?

The National Platform is an official statement of the Party’s position on a wide variety of issues. A new platform is adopted every four years by the Democratic National Convention. The Platform Committee is responsible for drafting and recommending a proposed National Platform for approval at the Convention. Any person may submit a written statement concerning the Platform to the Platform Committee at any time prior to the Committee’s meeting.

A. THE VIRGINIA DELEGATE SELECTION PROCESS

1. How is the Virginia Delegation to the National Convention selected?

Virginia has a two part process:

First, the Democratic Party of Virginia (“DPVA”) called for a primary to be held on March 1, 2016. Candidates wishing to appear on the ballot must file required forms and petitions containing the names of at least 5,000 qualified voters (at least 200 from each Congressional District) by December 10, 2015, with the Virginia State Board of Elections (“SBE”).

Second, cities and counties across the Commonwealth will hold caucuses that will select 2,000 “State Delegates” to Congressional District Conventions and a State Convention. The State Delegates at the CD and State Conventions will then elect the National Delegates.

2. How many National Delegates does Virginia get?

Virginia will elect 95 National Delegates and 8 Alternates. Each of Virginia’s 11 Congressional Districts will elect between 3 and 8 National Delegates and six will elect an Alternate. The State Convention will then elect 21 at large Delegates and 2 Alternates, and 12 pledged Party Leaders and Elected Officials (“PLEOs”). Another 14 National Delegates are Party Leader and Elected Officials who are “automatic” delegates by virtue of their offices (e.g., Governor, Democratic National Committee member).

3. Is the Virginia Delegate Selection Process open?

Yes, the process is open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, or physical disability. The Party also has an active

affirmative action and outreach program to encourage full participation by all Democrats in the process.

4. How do I become a delegate?

Read on.

B. THE VIRGINIA NATIONAL DELEGATE SELECTION PROCESS

1. Who can be a National Delegate?

The process is open to all voters who wish to participate as Democrats. The times, dates, places and rules for the conduct of delegate selection meetings will be publicized.

2. How much does it cost?

There is no mandatory cost or fee required to become a National Delegate.

3. What are the types of delegates and how are they selected?

Pledged delegates must openly commit to a candidate before the vote and are subject to review by that candidate. “Automatic” delegates (“unpledged” or “super” delegates must identify their presidential preference by June 2016.

District-Level Delegates – Virginia has 62 National Delegates that will be elected at the Congressional District Conventions to be held on May 7, 14 or 21, 2016. National Delegate candidates must file a statement of candidacy designating their presidential preference and a signed pledge of support the candidate five days prior to the District Convention. National Delegate candidates must run for election in the district in which they are registered to vote, and are subject to review by the candidate they support.

At-Large Delegates – Virginia has 21 National Delegates who will be selected At-Large at the State Convention on June 18, 2016. Candidates for At-Large National Delegate must also file a statement of candidacy designating the presidential preference and a signed pledge of support for the candidate five days in advance of the Convention.

Pledged Party Leaders and Elected Official (PLEO) Delegates – Virginia will elect 12 “Pledged PLEO” National Delegates at the State Convention. These positions are considered according to the following priority: big city mayors and state-wide elected officials, state legislative leaders, state legislators, and other state, county and local elected officials and party leaders.

Unpledged PLEO National Convention Delegates – DNC Members, Democratic House and Senate members, Democratic governors, and former Democratic Party leaders are automatically confirmed to the state parties. Virginia currently has 14 such Delegates.

4. What about National Convention Alternates?

National Alternate Delegates are selected by same process as Delegates. State parties provide for the conditions under which alternates may “replace” a Delegate at the National Convention. Virginia will elect a total of six alternates at the Congressional District Conventions and two at the State Convention.

5. What are the National Convention Standing Committees?

The National Convention will have Platform, Rules, and Credentials Committees. Virginia will have four members on each committee. The Virginia Delegation will elect the committee members at the State Convention.

6. What about Pages?

Virginia will have three pages, selected by the State Democratic Party Chair.

C. THE MARCH 1, 2016 PRIMARY

1. Did the Democratic Party call for a Democratic Primary?

The DPVA will notify the SBE that it calls for a primary to be held on March 1, 2016. DPVA will provide the notice by December 2, 2015 (pursuant to the Virginia Code).

2. Will the primary be held?

If more than one candidate qualifies, yes. If only one candidate meets the filing requirements, as was with the case with President Barack Obama in 2012, the primary will be cancelled and all Delegates will be awarded to that candidate.

3. Has the Virginia Republican Party also called for a presidential preference primary on March 1, 2016?

Yes.

4. Can I vote in both primaries?

No. You have to pick one.

D. ALLOCATION OF VIRGINIA'S NATIONAL CONVENTION DELEGATES AMONG PRESIDENTIAL CANDIDATES

1. How are Virginia's National Convention Delegates allocated among Presidential candidates?

The Presidential Primary result totals are used to allocate the National Delegates. If two candidates each get 50% of the statewide vote, for example, they will each get 50% of the statewide delegates. The congressional district vote percentage will allocate the congressional district percentage. To obtain any delegates at the State or CD level, however, a candidate must obtain at least 15% of the vote at that level.

2. How was the primary used to allocate the State Convention delegates (who will elect the National Convention delegates)?

The allocation process worked the same way – A city or county's state convention delegates will be allocated based on the percentages each of the candidates obtains in that locality (subject to a 15% minimum).

E. THE VIRGINIA CITY AND COUNTY CAUCUSES

1. What do the Virginia caucuses do?

The caucuses will elect 2,000 State Delegates and 500 Alternates who will attend their Congressional District Convention and the State Convention and elect the National Convention Delegates.

2. When are the Caucuses held?

They will be held on Saturday, April 16, 2016 at 12:00 noon or Monday, April 18, 2016 at 7:30 p.m.

3. Who can participate in the Caucuses?

Any registered voter may participate. The voter, however, must sign a certification that he or she is a registered voter in the jurisdiction, is a Democrat, believes in the principles of the Democratic Party, and does not intend to support a candidate opposed to the Democratic nominee in the next election.

4. What are the different types of caucuses?

Caucuses may be "assembled" (or mass meetings) where the doors are closed at the starting time and the elections proceed or "unassembled" (or "firehouse primaries") where voters attend, cast ballots, and leave over a period of several hours.

5. Are slates of State Delegate candidates allowed?

Yes.

6. How are State Alternates selected?

It is up to the city or county committee calling the caucus. Alternates may be the next-highest-vote getters or may be separately elected.

7. Is pre-filing required to be a State Delegate?

Yes, the deadline is five days prior to the caucus: April 9 for April 16 caucuses and April 11 for April 18 caucuses.

8. Can the caucus be cancelled if only the necessary number (or fewer) of State Delegates and Alternates pre-file?

Yes.

9. How are the State Convention Delegates apportioned among Virginia's cities and counties?

The State Delegates are apportioned among Virginia's cities and counties using a formula based on population and Democratic vote in recent elections. The specific numbers of the allocation will be included in the DPVA Call to Convention.

F. CONGRESSIONAL DISTRICT CONVENTIONS

1. What do the Congressional District Conventions do?

These Conventions elect three to eight National Delegates and six CDs will each elect one National Alternate. The district conventions also elect one representative to the Electoral College.

2. When are the Congressional District Conventions held?

The Congressional District Conventions will be held on May 7, 14, or 21, 2016.

3. Where will they be held?

Each Congressional District Democratic Committee will determine the date and location and publicize that information.

4. Who can attend District Conventions?

The State Delegates and Alternates elected at the city and county caucuses will attend and cast votes for National Delegates. The Conventions are open to observers.

5. How many National Convention Delegates will each Congressional District Convention elect?

The number and gender of the National Delegates elected at the District Conventions is as follows:

District	Delegates			Alternates		
	Males	Females	Total	Males	Females	Total
#1	2	3	5	1	0	1
#2	3	2	5	0	1	1
#3	4	4	8	0	0	0
#4	3	3	6	0	0	0
#5	2	3	5	1	0	1
#6	2	2	4	1	0	1
#7	3	2	5	0	1	1
#8	4	4	8	0	0	0
#9	2	1	3	0	1	1
#10	3	3	6	0	0	0
#11	3	4	7	0	0	0
TOTAL	31	31	62	3	3	6

6. Are there gender requirements for National Delegates elected at the District level?

Yes, Virginia’s National Delegates must be equally divided between men and women, and so the gender of the National Delegates to be elected at the Congressional District level is predetermined (as shown above).

7. Do District Conventions adopt resolutions?

Yes, as determined by the Congressional District Committee, the District Convention may have a Resolutions Committee and adopt resolutions.

8. Do District Conventions have standing committees?

The District Conventions have Rules and Credentials Committees and may have a Resolutions Committee.

9. Can District Conventions nominate Congressional Candidates?

The Congressional District Democratic Committee may chose to nominate its congressional candidate at the district convention, or may do so at a primary to be held on June 14, 2016. (The presidential candidates will be the only candidates on the March 1, 2016 primary ballot.)

G. STATE CONVENTION

1. What does the State Convention do?

It elects the At-Large and Pledged PLEO Delegates and Alternates. It also elects two representatives to the Electoral College, Virginia's four members of the Democratic National Committee, and adopts a Platform.

2. When and where will the State Convention be held?

June 18, 2016 in Richmond Virginia, at the Convention Center.

3. How many National Convention Delegates will the State Convention elect?

As discussed above, Virginia will elect 21 At-Large Delegates, 12 Pledged PLEOs, and 2 At-Large Alternates.

4. Are there gender requirements for Virginia Delegation as a whole?

Yes, the State Delegation must be equally divided between men and women – this includes the Automatic Unpledged Party Leader and Elected Official Delegates. The elected at large delegates gender should be balanced to account for the gender of those automatic delegates..

5. Will the State Convention adopt a platform?

Traditionally, the State Convention does adopt a platform. A Platform Committee will be selected prior to the Convention and receive submissions.

6. What are the State Convention Committees?

There will be State Convention Credentials, Rules, and Platform Committees.

H. AFFIRMATIVE ACTION & OUTREACH

1. Does Virginia have an affirmative action and outreach plan?

Yes, to ensure that the Democratic Party at all levels is an open Party that includes rather than excludes people from participation, Virginia has adopted a program of effective affirmative action

2. What are the principles of the Virginia Democratic Party's Affirmative Action effort?

We welcome all into our Democratic Party.

We conduct outreach to all communities.

We seek to increase participation of all constituencies.

We especially focus on outreach to Democratic constituencies including African Americans, Hispanics, Native Americans, Asian/Pacific Americans, women, ethnics, youth, persons over 65 years of age, veterans, lesbians and gay men, workers, persons with a high school education or less, persons with disabilities, and persons of low and moderate income.

3. Who implements this plan?

A State Affirmative Action Committee was selected in 2015.

4. How is the Affirmative Action Plan implemented?

The Committee will publicize the primary and the delegate selection process to all media. It will focus special efforts on minority, student, constituency media, press and publications. The Committee will also Work with City, County, District Affirmative Action/Outreach Committees and contact and inform constituency organizations about the process.

5. Will a Speaker's Bureau be set up to talk to my group about Virginia's delegate selection process?

Yes; contact the State Democratic Party for additional information.

6. Are there goals for representation of groups in Virginia's National Convention Delegation?

Yes, as part of its Affirmative Action Plan, the Democratic Party has adopted the "Representation goals" of 38 African-American, 6 Hispanics, 6 Asian/Pacific Americans, 1 Native American, 6 Lesbian, Gay, Bi-sexual, Transgender, 6 persons with disabilities, and 15 Youth (age 35 and under), delegates. These goals constitute neither a ceiling nor a floor.

I. ADDITIONAL INFORMATION

1. Where can I get additional information about the Virginia process?

Contact: Democratic Party of Virginia, at its new office address in Richmond, VA, Telephone: 804-644-1966 (or toll-free 1-800-322-1144), Fax: 804-343-3642, Web Site: www.vademocrats.org.

2. What materials are available?

Materials include the Delegate Selection Plan itself, this Q&A guide, a brochure, and a PowerPoint presentation.

3. Where can I get information about the National process, including volunteering for the National Convention?

See: <http://www.phldnc.com/help-make-history/> See also the Democratic National Committee website: <http://www.democrats.org/ourparty.html>

4. Where can I get more information about the Presidential campaigns?

Contact their websites.

5. Is there a summary of the Delegates Selection Process in Virginia?

See Attachment A.

6. Is there a timeline of important events in the Virginia Delegate Selection Process?

See Attachment B.

7. How can I register to vote?

Contact the State Board of Election or your city or county registrar's office. You can contact the State Board at: **Virginia State Board of Elections**, 100 Bank Street, Richmond, Virginia 23219, Telephone: 804-864-8901, Toll Free: 800-552-9745, Fax: 804-371-0194; <http://www.sbe.virginia.gov>.

ATTACHMENT A: VIRGINIA DELEGATE SELECTION SUMMARY

Type	Delegates	Alternates	Date of Selection	Selecting Body
				Filing Requirements and Deadlines
District-Level Delegates and Alternates	62	6	May 7, 14 or 21, 2016	<i>Selecting Body: District Convention</i>
				Must be a Democrat and registered voter in the district. Must file a statement of candidacy and pledge of support to presidential candidate with State Party and Congressional District Chair at least 15 days before the District Convention.
Unpledged PLEO Delegates*	14	n/a	n/a	Automatic by virtue of respective public or Party office as provided in Rule 9.A. of the 2016 Delegate Selection Rules.
Pledged PLEOs	12	**	June 18, 2016	<i>Selecting Body: State Convention</i>
				Must be a Democrat and registered voter. Must file a statement of candidacy and pledge of support to presidential candidate with State Party by 5:00 p.m. May 25, 2016. Candidates may also file for At-Large Delegate or Alternate.
At-Large Delegates and Alternates	21	2	June 18, 2016	<i>Selecting Body: State Convention</i>
				Must be a Democrat and registered voter. Must file a statement of candidacy and pledge of support to presidential candidate with State Party by 5:00 p.m. May 25, 2016. <i>Candidates may also file for Pledged PLEO.</i>
TOTAL Delegates and Alternates	109	8		

ATTACHMENT B: 2016 DELEGATE SELECTION CALENDAR

Date	Activity
2015	
March 9	Delegate Selection Affirmative Action Committee members were appointed by the State Chair.
March 15	State Party Chair certifies compliance with Affirmative Action requirements and submits names and information of Affirmative Action Committee.
March 28	Proposed Delegate Selection and Affirmative Action plans are tentatively approved for public comment by State Party Chair.
March 28	Public comments are solicited on the proposed Delegate Selection and Affirmative Action Plans. Press releases are mailed announcing the public comment period.
April 30	Period for public comment on state Plan is concluded. Responses are compiled for review by the Steering Committee of State Central Committee.
May 1	Steering Committee of State Central Committee meets and reviews public comments, and adopts revised Delegate Selection and Affirmative Action Plans for submission to DNC RBC. Press releases are mailed announcing the approval of the Plan.
May 4	Delegate Selection and Affirmative Action Plans are forwarded to the DNC RBC.
June 23	First day on which presidential primary petitions may be circulated. Presidential candidate petition forms are available from the State Party Headquarters. State Board of Elections makes Ballot Access Requirements available.
June 27	Democratic Party of Virginia Steering and Central Committee Meetings (for information only).
September	Democratic Party of Virginia Steering and Central Committee Meetings (for information only).
September 15	State Party begins implementation of the Affirmative Action Plan. Press kits, as described in the Affirmative Action Plan, are sent to all state media.
October 1	Deadline for each announced presidential candidate to submit a statement specifying steps the candidate will take to encourage full participation in the delegate selection process. (Individuals who announce their candidacy after this date must provide this full participation statement to the State Party not later than 30 days after their announcement.)

Date	Activity
December 2 (5 pm)	State Party Chair to notify State Board of Elections of decision to hold a presidential primary, the method of delegate selection, and requirements for voter participation. Potential candidate petition forms are available from the State Party Committee Headquarters.
December 10	Deadline for submission of presidential candidate Declaration of Candidacy and petitions to State Board of Elections.
December 15	Deadline for State Party Chair to certify names of candidates deemed qualified to appear on the presidential primary ballot.
December 17	State Board of Elections conducts drawing for placement of candidate names on presidential primary ballot. Delegate and Alternate candidates may obtain the statement of candidacy and pledge of support forms and filing instructions form State Party Committee Headquarters, in person, by mail or from State Party's website (www.vademocrats.org).
2016	
January 8	Presidential candidate deadline for certifying the name(s) of their authorized representative(s) to the State Party.
January 14	Presidential candidate deadline for filing the petition of candidacy with the Secretary of State and a copy to the State Party.
February 9	Last day to register to vote in the presidential primary.
February 12	County and city parties to notify State Party of method of nomination of delegates and alternates and dates and locations of local caucuses (and conventions, if applicable).
February 23	Deadline for receipt of absentee ballot application to vote by mail in presidential primary.
February 26	Congressional districts to notify State Party of date and time of district conventions. District Committees to select members of the State Convention temporary Credentials, Rules, and Resolutions Committees.
February 27	Last day to vote in-person absentee for March 1 primary.
March 1	Presidential preference primary
March 1	DNC confirms names of unpledged PLEO delegates.

Date	Activity
March 5	State Central Committee issues Call to Convention by this date.
March 15	State Board of Elections meets to ascertain and certify primary results.
March 21	County and city Calls to Caucus completed and forwarded to State Party and Congressional District Chairs.
April 6	Congressional District Calls to Convention issued.
April 7	Temporary rules available for caucuses held on April 16 or April 18.
April 9	5:00 p.m. pre-filing deadline for State/District Convention delegates and alternates elected at April 16 caucuses.
April 11	5:00 p.m. pre-filing deadline for State/District Convention delegates and alternates elected at April 18 caucuses.
April 14	7:00 p.m. County and city absentee, in-person voting for unassembled caucuses (optional)
April 16: 12:00 p.m. April 18: 7:30 p.m.	County and City caucuses
April 21, April 23	County and city chairs provide list of elected delegates and alternates to the district and State Conventions. April 21 (for April 16 caucuses) April 23 (for April 18 caucuses)
April 22, April 29 or May 6	Filing deadlines for district-level delegate and alternate candidates will be 5:00 p.m. (15 days prior to convention) April 22 (for May 7 conventions) April 29 (for May 14 conventions) May 6 (for May 21 conventions)
April 23, April 30 or May 7	State Party provides list of district-level delegate and alternate candidates to the respective Presidential candidates. (14 days prior to convention) April 23 (for May 7 District conventions) April 30 (for May 14 District conventions) May 7 (for May 21 District conventions)
April 29, May 6 or May 13	Presidential candidates provide list of approved district-level delegate and alternate candidates to State Party. (8 days prior to convention) April 29 (for May 7 conventions) May 6 (for May 14 conventions) May 13 (for May 21 conventions)

Date	Activity
<p>May 2, May 9 or May 16</p>	<p>Deadline for the State Party Chair to certify in writing to the Co-Chairs of the DNC RBC whether each presidential candidate has used their best efforts to ensure that their respective district level delegate and alternate candidates meet the affirmative action and inclusion considerations and goals detailed in the Affirmative Action section of this Plan.</p> <p>May 2 (for May 7 conventions) May 9 (for May 14 conventions) May 16 (for May 21 conventions)</p>
<p>May 7, May 14 or May 21</p>	<p>Congressional District Conventions</p>
<p>May 11, 18 or 25</p>	<p>Congressional district chairs must certify in writing to the State Party Chair the election of the district-level National Convention delegates and alternates.</p>
<p>May 15, 22 or 29</p>	<p>State Party certifies elected district-level delegates and alternates to the Secretary of the DNC.</p>
<p>May 25</p>	<p>5:00 p.m. At-large delegate and alternate and pledged PLEO candidate deadline for filing the statement of candidacy and pledge of support forms with State Party.</p>
<p>May 26</p>	<p>5:00 p.m. State Party provides list of PLEO and at-large delegate and alternate candidates to the respective Presidential candidates.</p>
<p>May 27</p>	<p>Final date for certification by State Chair of Presidential candidates' affirmative action efforts.</p>
<p>June 2</p>	<p>5:00 p.m. Presidential candidates provide approved list of pledged PLEO delegates to State Party.</p>
<p>June 2</p>	<p>Deadline for the State Party Chair to certify in writing to the Co-Chairs of the DNC RBC whether each presidential candidate has used their best efforts to ensure that their respective pledged PLEO delegate and At-Large delegate and alternate candidates meet the affirmative action and inclusion considerations and goals detailed in the Affirmative Action section of this Plan</p>
<p>June 18</p>	<p>State Convention convenes. Pledged PLEO delegates selected. Within 30 minutes following selection of PLEO delegates, presidential candidates provide approved list of at-large delegate and alternate candidates to State Party. State Convention elects at-large delegates and alternates. (Candidates may file for at-large delegates and alternates and pledged PLEO positions at the same time.) Following election of at-large delegates and alternates, Presidential candidates submit lists of candidates for standing</p>

Date	Activity
	committee members to State Party Chair.
June 18 Convention Date	National Convention delegation meeting held. Delegates select National Convention standing committee members and delegation chair. State Chair names convention pages.
June 20 (Monday following Convention)	Deadline for State Party Chair to certify to the Secretary of the DNC the delegation chair, standing committee members, and pages.
June 24 (Friday following Convention)	Deadline for State Party Chair to certify to the Secretary of the DNC the remainder of elected delegates and alternates (PLEOs, and at-large), and the presidential preferences of pledged PLEOs and At-Large Delegates and Alternates and the Presidential Preference (including uncommitted) of the State's Unpledged Delegates.

Dated: September 7, 2015.

IV. HANDOUTS

2016 DEMOCRATIC NATIONAL CONVENTION VIRGINIA'S DELEGATE SELECTION PROCESS

I. Democratic National Convention

The Democratic National Convention will be held in Philadelphia, Pennsylvania, on July 25-27, 2016 and select the Party's candidates for President and Vice President of the United States.

II. Virginia's Delegation

Virginia will elect 109 National Delegates and 8 Alternates. Virginia's 11 Congressional Districts will elect a total of 62 National Delegates and 6 Alternates. Another 14 National Delegates are Party Leader and Elected Officials who are "automatic" delegates. The additional National Delegates will be elected at the State Convention. The National Delegates elected at the State Convention will include 21 At-Large Delegates and 2 Alternates and 12 Pledged Unpledged Party Leader and Elected Officials.

III. The March 1, 2016 Primary

A primary will be held on March 1, 2016 and the primary vote will be used to allocate delegates to the National Convention ("National Delegates") among the different Democratic candidates. Any voter can participate in the primary.

IV. April 2016 Caucuses

On either April 16 or 18, 2016, cities and counties across the Commonwealth will hold caucuses that will select "State Delegates" to Congressional District Conventions and a State Convention. The State Delegates will also be allocated among the Democratic Candidates in proportion to the percentage of their vote in the primary. The State Delegates will then elect the National Delegates.

V. Congressional District Conventions and Virginia State Convention

The Congressional District Conventions in May 2016 and the State Convention on June 18, 2016 will elect the National Delegates.

VI. Open Process

The process is open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status or physical disability. The Party also has an active affirmative action and outreach program to encourage full participation by all Democrats.

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